

Collaboration Checklist ✓

READY TO MAKE COLLABORATION HAPPEN?

Use this checklist to assess if an activity is a good fit and reflect on the preparation students need to collaborate successfully.

Rationale: What is my rationale for initiating group work? Will grouping allow students to....

- tackle more complex problems?
- delegate roles and responsibilities?
- share diverse perspectives?
- combine knowledge and skills?
- hold one another (and be held) accountable?
- engage in flexible paths or pacing?
- share learning that everyone contributes to?

Classroom Culture and Student Readiness

- What are my students' prior experiences with successful group work?
- What are my behavioral expectations?
- Consider classroom climate. Are student interactions generally positive and productive?

Planning for Learning and Reflection

- How will I explain to my students why this work is best done in a group?
- How long do I want this activity to last? How will I manage timing for this group activity?
- What are my plans to transition in and out of this group activity?
- What opportunities will I provide for students to reflect on...
 - how their group functioned?
 - what they learned from their collaboration?