**Collaboration Checklist**

**Ready to make collaboration happen?**

Use this checklist to assess if an activity is a good fit and reflect on the preparation students need to collaborate successfully.

**Rationale:** What is my rationale for initiating group work? Will grouping allow students to...
- tackle more complex problems?
- delegate roles and responsibilities?
- share diverse perspectives?
- combine knowledge and skills?
- hold one another (and be held) accountable?
- engage in flexible paths or pacing?
- share learning that everyone contributes to?

**Want a deeper dive into collaborative learning?**
**Check out more resources at** [www.opportunityeducation.org/resources](http://www.opportunityeducation.org/resources)

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**Classroom Culture and Student Readiness**
- What are my students’ prior experiences with successful group work?
- What are my behavioral expectations?
- Consider classroom climate. Are student interactions generally positive or productive?

**Planning for Learning and Reflection**
- How will I explain to my students why this work is best done in a group?
- How long do I want this activity to last? How will I manage timing for this group activity?
- What are my plans to transition in and out of this group activity?
- What opportunities will I provide for students to reflect on...
  - how their group functioned?
  - what they learned from their collaboration?